



Satellite Meeting
 15-17 August 2008
 Cairns International Hotel
 Cairns, Queensland, Australia



Important Registration Information

- Online Registration is preferred. Please visit our secure website www.canincairns.com.au to register and pay (credit card only) for your registration and accommodation.
- Faxed registration forms will only be processed/confirmed if credit card details are included on the form.
- Registrations forms sent by post must be accompanied by full payment in order for your registration to be processed/confirmed.
- Cheque payments for accommodation will only be accepted up until 14 July 2008. After this date, all accommodation requests must be submitted with credit card details via canincairns@meetingplanners.com.au or by calling 1300 799 691 or +61 2 9265 0890.
- It is essential that delegates refer to the website for full terms and conditions.
- All payments by cheque incur a \$10 cheque processing fee.

REGISTRATION FORM

INVOICE

ABN: 96 116 350 120

Please print in block letters and keep a photocopy for your records. Please use one form only per person. Note that all prices quoted are in Australian dollars and are inclusive of Goods and Services Tax (GST).

By completing this registration form you confirm that you have read, understood and agreed to the cancellation policies, privacy statement and security requirements as stated on this form.

CONTACT DETAILS

Mr / Ms / Mrs / Miss / Dr / Professor / Assoc. Prof. / Other (please specify) _____

Surname _____ First Name _____

Organisation _____ Position _____

Address _____

Town/City _____ Country _____ Zip/Postcode _____

Bus Telephone _____ Bus Fax _____

Mobile/Cell Telephone _____ Home Telephone _____

Email _____

Preferred Name on Badge: _____

A. MEETING REGISTRATION

Meeting Dates: Friday 15 – Sunday 17 August

The Delegate Registration Fee includes the following meals during the Meeting (Friday: arrival tea and coffee; Saturday: morning tea, lunch), the Meeting abstract and program book, the Welcome Dinner and 'Kick CAN in Cairns' Dinner.

The Partner Registration Fee includes the Welcome Dinner and 'Kick CAN in Cairns' Dinner.



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Registration	Standard (paid before 8 August)
Delegate Registration	<input type="checkbox"/> A\$400.00
Partner Registration	<input type="checkbox"/> A\$280.00

A. Meeting Registration Sub Total A\$ _____

B. ACCOMMODATION

Refer to the accommodation section at www.canincairns.com.au for full details and accommodation booking terms and conditions.

A minimum of one night's deposit for hotels must be paid to secure your booking. All bookings made after 14 July 2008 must be secured with credit card details.

Hotel Options (Please select a room type and room rate from the below table by ticking the relevant box)

Room Descriptions

Single (SGL): A single occupancy room with one bed

Double (DBL): A double occupancy room with one bed

Twin (TWN): A double occupancy room with two beds

Hotel	Room Type	Room Only Rate per Room per Night	Bed and Breakfast Rate per Room per Night
Cairns International Hotel "Meeting Hotel"	Premium Harbour View Room <input type="checkbox"/> DBL <input type="checkbox"/> TWN	<input type="checkbox"/> A\$300.00	<input type="checkbox"/> A\$354.00
	Premium Harbour View Room <input type="checkbox"/> SGL	<input type="checkbox"/> A\$300.00	<input type="checkbox"/> A\$327.00
	Harbour View Room <input type="checkbox"/> DBL <input type="checkbox"/> TWN	<input type="checkbox"/> A\$250.00	<input type="checkbox"/> A\$304.00
	Harbour View Room <input type="checkbox"/> SGL	<input type="checkbox"/> A\$250.00	<input type="checkbox"/> A\$277.00
	City/Mountain View Room <input type="checkbox"/> DBL <input type="checkbox"/> TWN	<input type="checkbox"/> A\$230.00	<input type="checkbox"/> A\$284.00
	City/Mountain View Room <input type="checkbox"/> SGL	<input type="checkbox"/> A\$230.00	<input type="checkbox"/> A\$257.00



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Important - Please complete this section

Arrival/check-in date _____ ETA _____
Departure/check-out date _____ ETD _____

Please note: The check-in time at Cairns International Hotel is 1500 hours. If you wish to guarantee check-in prior to 1500 hours you will need to pre-book and pay for the night before.

I wish to guarantee early check in by pre-booking and paying for the previous night on ____/____/____

I will be sharing this room with _____

Special Requirements e.g. smoking/ non smoking room (subject to availability)

I do not require the Meeting Organisers to book accommodation for me. I have made my own arrangements. I will be staying:

- _____ (name of hotel)
- with friends or family
- local resident

Important Note:

If you have booked direct with a hotel please advise the Meeting Organisers of the hotel name and dates booked to ensure you do not miss out on any information that might be dropped off at the hotels.

Please indicate below whether you wish to pay for your entire stay:

- Yes, I wish to pay for my entire stay now
- No, I only wish to pay the one night's deposit now

Note: Hotel bookings may not be accepted unless accompanied by a minimum of one night's tariff as deposit.

B. Accommodation Sub Total A\$ _____

SOCIAL FUNCTIONS

The Welcome Reception and 'Kick CAN in Cairns' Dinner are included in the registration fee for all registered delegates.

Meal Planning – Meeting and Social Events

For catering purposes, please indicate if you will be attending by ticking the boxes as appropriate.

Friday 15 August, 7.00pm – 9.00pm

Welcome Dinner Delegate Yes No
Partner (only applicable if registered) Yes No

Saturday 16 August, 7.30pm – 10.30pm

'Kick CAN in Cairns' Dinner Delegate Yes No
Partner (only applicable if registered) Yes No

Special dietary requirements of delegate: _____

Special dietary requirements of partner: _____

C. OPTIONAL AFTERNOON TOURS

The following tours are optional and are not included in the registration fee for delegates and partners. The tours are available for the afternoon of **Saturday 16 August**. If you require tickets for either of these tours please complete this section:

Name of Tour	Day	Duration	Cost per Ticket	Number of Tickets Required	Total Cost
Green Island	Saturday	12.30pm–5.30pm	\$75.00		
Hartley's Crocodile Adventures	Saturday	12.00pm–5.00pm	\$84.00		

Please note: times indicated above are for departure from, and return to the Cairns International Hotel.
Please visit www.canincairns.com.au for full tour inclusions and tour operation times

C. Optional Afternoon Tour Sub Total A\$ _____

D. OPTIONAL POST-MEETING TOURS

The following tours are optional and are not included in the registration fee for delegates and partners. If you require tickets for these tours please complete this section:

Name of Tour	Day	Duration	Cost per Ticket	Number of Tickets Required	Total Cost
Green Island	Sunday	12.30pm–5.30pm	\$75.00		
Golfing at Paradise Palms	Sunday	12.00pm–5.30pm	\$109.00		
Cape Tribulation 4WD	Monday	6.55am–6.45pm	\$182.00		
Great Barrier Reef Tour	Monday	8.00am–6.30pm	\$215.00		

Please note: times indicated above are for departure from, and return to the Cairns International Hotel.
Please visit www.canincairns.com.au for full tour inclusions and tour operation times

D. Optional Afternoon Tours Sub Total A\$ _____

PAYMENT SUMMARY

Please transfer all sub totals from the sections above and check your calculations carefully.

A. Meeting registration	A\$ _____
B. Accommodation (one night's tariff minimum)	A\$ _____
C. Optional afternoon tour	A\$ _____
D. Optional post-meeting tours	A\$ _____
Cheque processing fee (A\$10.00)	A\$ _____
TOTAL PAYMENT	A\$ _____



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Method of Payment:

Cheque

Bank draft (cheques/bank drafts payable in A\$) to **"The Meeting Planners / Kick CAN in Cairns 2008"**
Incorrectly drawn cheques will incur bank fees

Credit Card: MasterCard Visa American Express Diners

NB: "The Meeting Planners" will be shown on your statement for this transaction

Cardholder's Name: _____

Card Number: _____ Expiry Date: _____

Signature: _____

NB: "The Meeting Planners" will be shown on your statement for this transaction

If paying by credit card, registrations can be made by facsimile or via the website. All amounts in this brochure are in Australian dollars (A\$) and include 10% Goods and Services Tax (GST).

Please return your completed form to:

**Kick CAN in Cairns 2008 Meeting Organisers
The Meeting Planners
GPO Box 128
Sydney, NSW 2001, AUSTRALIA
Phone: +61 2 9265 0890 Fax: +61 2 9265 0880
Email: canincairns@meetingplanners.com.au
www.canincairns.com.au**

For additional information please visit: www.canincairns.com.au

CANCELLATION AND PRIVACY STATEMENT

Meeting Registration

Registration cancellations received in writing at the Meeting Organisers Office by 18 July 2008 will be accepted and all registration fees refunded less an A\$100.00 administration fee. Cancellations received after this date cannot be accepted and will not be refunded, however transfer of your registration to another person is acceptable. The full name and details of the person that will replace you must be advised in writing to the Meeting Organisers Office prior to the Meeting. No refunds will be made for non-attendance at the Meeting.

Accommodation

The deposit is non-refundable if you cancel your accommodation booking on or after 14 July 2008 and will also be forfeited if you do not arrive on the date for which you have booked. Cancellations must be made in writing to the Meeting Organisers.

Tours

Full payment required at time of booking. Cancellations of tour bookings prior to 14 July 2008 will have payment refunded in full. Thereafter, no refund will be made. Please see the Meeting website for full tour terms and conditions www.canincairns.com.au

Privacy Statement

Kick CAN in Cairns is bound by, and committed to supporting, the National Privacy Principles (NPPs) set out in the Privacy Amendment (Private Sector) Act 2000.

The Meeting Planners will collect and store information you provide in this Registration Form for the purposes of enabling us to register your attendance at the Meeting, to assist with administrative and planning purposes and for future planning and development of similar meetings and other events, to facilitate your requirements in relation to the Meeting and to allow the compilation and analysis of statistics.

The information that you provide in the Registration Form and information provided at any other time during the Meeting, including without limitation any feedback obtained during the Meeting, will be used by the organising committee to offer, provide and continue to improve its meetings and other services.

The Meeting Planners may disclose some of the information that is collected in the Registration Form such as your name, organisation and its location and your email address for marketing or networking purposes to other Meeting delegates or sponsors unless indicated below.

- I do not want my details as given in this form in the delegate list produced for the Meeting, which will be supplied to organising bodies, sponsors and all delegates attending the Meeting.